

program outline



Management

Objectives:

- Introduce and develop the fundamental behaviours and thinking of a manager – moving from “doing” to “managing”
- Enhance skills across a management practices from setting goals and directions to delegation and coaching for performance

Content:

- Core Management skills: Principals and Practices of Management, Prioritising and Managing Time, Goals and Direction Setting, Decision Making
- Managing Performance through People: Motivating the Team, Effective Delegation, Training and Developing Capability, Coaching high Performers, Performance Management Conversations
- Developing prioritised action plans to ensure sustainable development

Outcomes:

- Development of observable, consistent and effective management routines
- Confidence and control within your role as a manager – achieve the team / business results and let go of the “doing”.

We customise and tailor to your specific requirements. For more information please call us on 9844 2999 or e-mail talkforce@talkforce.com.au.